



School District No. 61 (Greater Victoria)
556 Boleskine Road, Victoria, BC V8Z 1E8
Phone (250) 475-4220 Fax (250) 475-4112

Capstone Mentor Agreement Form

Dear Parents/Guardians:

The Capstone Project is a learning opportunity that allows students to reflect on and share their learning and experience in personally meaningful ways, and is a requirement for both Career Life Connections and for meeting Graduation requirements.

Your child has expressed interest in engaging with a Mentor from the community, who they currently have knowledge of and/or a relationship with, to help with their Capstone Project. The student will communicate with the Mentor in a variety of ways, including phone conversations, email, or in-person meetings. Typically, a Mentor will be someone they know and already have an established relationship with, for example a coach, neighbour, or employer. The Mentor role typically includes the following:

- provide guidance in their field of expertise;
- provide descriptive feedback and ideas around the Capstone project;
- support students to develop action plans, and offer input on student goals;
- provide advice on the design and presentation of the Capstone; and
- introduce students to suitable resources, opportunities, and career pathways.

This letter, and your signature, confirms that you are aware of and support your child's selection of the following community member:

Mentor Name:
Current Relationship with Mentor:
Title/Position:
Name and Address of Organization:
Email:
Phone:

Parental Acknowledgement:

I _____ (print name), give permission for my child to have the above identified community member act as their Mentor for their Capstone Project, and that I understand that the District will not have oversight of the mentorship.

Parent/Guardian Signature: _____

Student Name: _____

Career Life Connection Teacher Approval

Signature: _____

Date: _____