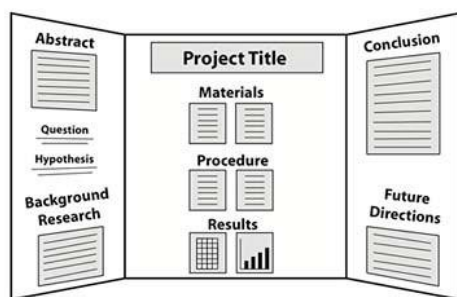


## CAPSTONE CELEBRATION *DISPLAY TIPS*

This year the Oak Bay High Capstone Celebration will take place in a science fair format in the Competition Gym on the evenings of April 30<sup>th</sup> and May 1<sup>st</sup>, 2024. You will be assigned a presentation date for one of these nights and must stay for the duration of the celebration. You will present to one person from our school or community.



### DISPLAY TIPS

Your display should be engaging and capture the attention of your audience. Here are some tips to help you get ready for your presentation and communicate your work to others:

- In most cases you will use a standard, three-panel standing display board. You can purchase these through the school's Cash Online (\$12 white only), or at stores like Staples and Michael's.
- **Organize your information like a newspaper** so that your audience can quickly follow the thread of your project by reading from top to bottom, then left to right. Do not use large chunks of text that will take a long time for your audience to read. The display should accentuate and not distract from what you are saying.
- **Use a font size of at least 16 points** for the text on your display board, so that it is easy to read from a few feet away. It's OK to use slightly smaller fonts for captions on picture and tables.
- **The title should be big and easily read from across the room.** Choose one that accurately describes your work, but also grabs peoples' attention.
- **A picture speaks a thousand words.** Use photos or draw diagrams to present non-numerical data, to propose models that explain your results, or just to show your progress. But, don't put text on top of photographs or images. It can be very difficult to read.

#### Other things to include:

- Your name on the display board
- Captions included on every picture or image
- Acknowledgements of people who helped you
- Type your information on white paper that you will attach to your display board. Be sure to proofread each sheet before you attach it.
- Add simple visual accents to your board. Do not make the board too busy or it becomes difficult to read. Try these simple techniques instead:
- Use color construction paper to add accents to your display board. A common technique is to put sheets of construction paper behind the white paper containing your text.
- Use borders to draw the audience's attention.
- You may also wish to accentuate your table with other artifacts such as research, journals, and things associated with your particular interest, profession or field.
- Prior to your presentation, make sure to rehearse your speech and if you are using any technology or equipment, give it a test run.
- Keep your presentation within the allotted time frame and conduct yourself in a professional manner through behaviour, speech and appearance.